



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Lisa B. Nelson, Treasurer
GOPAC Incorporated
440 First Street NW #400
Washington, DC 20001

MAR 29 1995

Identification Number: C00251801

Reference: Year End Report (11/29/94-12/31/94)

Dear Ms. Nelson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the total EVENT YEAR-TO-DATE amount for payments made under the administrative/voter drive category. Please amend your report to include the missing EVENT YEAR-TO-DATE total(s).

-The total on Line 21(a) of the Detailed Summary Page includes payments made to a credit card company for joint federal/non-federal operating expenditures. Please be advised, that payments made to credit card companies must identify the original vendors from which you have purchased an item or service. Also, committees must itemize each allocable disbursement made from its federal account or separate allocation account regardless of the amount. Please amend your report(s) by identifying the original vendors for all allocable expenses regardless of the amount on Schedule H4 or part of a debt on Schedule b. 11 CFR §104.10

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Edward D. Ryan
Reports Analyst
Reports Analysis Division

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