



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

October 4, 2006

William P. Hite, Treasurer
United Association Political
Education Committee
901 Massachusetts Avenue, NW
Washington, DC 20001-4307

**Response Due Date:
November 6, 2006**

Identification Number: C00012476

Reference: September Monthly Report (8/1/06-8/31/06)

Dear Mr. Hite:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule A supporting Line 11(a)(i) of your report discloses receipts identified as "Miscellaneous Miscellaneous." Please be advised that federal regulations require the itemization of all contributions from individuals/persons that aggregate greater than \$200 in the calendar year. Contributions from individuals/persons that aggregate \$200 or less need only be disclosed on Line 11(a)(ii) of the Detailed Summary Page.

Please clarify whether the receipts disclosed on Schedule A includes any contributions that aggregate greater than \$200 from an individual/person in the calendar year. If this is the case, please amend your report by itemizing the contributions from each individual/person on Schedule A. 11 CFR §104.3(a)(2)

-The Commission notes the redesignation and/or reattribution of several contributions. Please amend your report to disclose the proper format for redesignations and/or reattributions. The first entry must disclose, as a memo entry, the information for the contribution as it was originally reported; the second entry must disclose, as a memo entry, the information as it has been redesignated or reattributed, including the date the redesignation or reattribution documentation was made/received by the

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committee (11 CFR §104.8(d)(2), (3), and (4)) The Committee should also provide the Commission with a copy of the signed documentation. See the attached sample of properly reported redesignation.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1141.

Sincerely,



Daniel T. Buckley
Campaign Finance Analyst
Reports Analysis Division

SAMPLE

REDESIGNATION ORIGINAL DESIGNATION: YEAR-END REPORT

SCHEDULE B (FEC Form 3X) ITEMIZED DISBURSEMENTS		Use separate schedule(s) for each category of the Detailed Summary Page	FOR LINE NUMBER: (check only one)	PAGE 1 OF 1
Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.				
NAME OF COMMITTEE (in Full) Stoics Incorporated PAC				
Full Name (Last, First, Middle Initial)				
A. Committee to Reelect Mark Aurelius		Date of Disbursement		
Mailing Address 212 Via Sacra Road		12 30 2001		
City State Zip Code Rome NY 00000		Amount of Each Disbursement this Period		
Purpose of Disbursement Contribution		5000.00		
Candidate Name Mark Aurelius		Category/Type 011		
Office Bought: <input checked="" type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> President		Disbursement For: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼		
State: NY District: 23				

Redesignations of Contributions

Use *memo entries* to show any redesignations of contributions.

If a contribution to a candidate is redesignated after the close of books, show the redesignation on the next report and indicate the report on which the original contribution was itemized.

In this illustration, the committee originally made a \$5,000 contribution to a candidate's campaign, intending it to count toward the primary election. The committee itemized the contribution in its year-end report. The following month, the campaign requested that the SSF redesignate \$4,500 to help retire debts from the previous general election campaign. The committee itemized the redesignation in its April quarterly report.

Return or Refund of Contributions Made

If an SSF receives a refund of a contribution it has made, it must report the refund in one of two ways, depending on the circumstances described below.

Contribution Made by SSF: Original Check Not Deposited

If a check to a candidate committee or other political committee is not deposited (e.g., if it is returned uncashed or is lost), report the amount as a *negative entry* on a Schedule B for Line 23, "Contributions to Federal Candidates and Other Political Committees." (The amount is subtracted from the total for Line 23.) An example is illustrated at right.

Refunded by Recipient's Check

If the recipient committee deposits the contribution and then refunds it with its own check, itemize the refund, regardless of amount, on a Schedule A for Line 16, "Contribution Refunds."

Refunds Made by the SSF

When an SSF refunds a contribution to a donor, the committee must include the disbursement in the total for the appropriate category of refund on the Detailed Summary Page (Line 28(a), (b) or (c)). If the SSF previously itemized the incoming contribution on Schedule A, then it must itemize the refund on a Schedule B for the appropriate line number. 104.8(d)(4).

(An SSF may return a contribution to the donor without depositing it, although the return must be made within 10 days of the treasurer's receipt of the contribution. 103.3(a). In this case, the committee does not have to report either the receipt or the return of the contribution.)

REDESIGNATION: APRIL REPORT

SCHEDULE B (FEC Form 3X) ITEMIZED DISBURSEMENTS		Use separate schedule(s) for each category of the Detailed Summary Page	FOR LINE NUMBER: (check only one)	PAGE 1 OF 1
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NAME OF COMMITTEE (in Full) Stoics Incorporated PAC				
Full Name (Last, First, Middle Initial)				
A. Committee to Reelect Mark Aurelius		Date of Disbursement		
Mailing Address 212 Via Sacra Road		12 30 2001		
City State Zip Code Rome NY 00000		Amount of Each Disbursement this Period		
Purpose of Disbursement Contribution		5000.00		
Candidate Name Mark Aurelius		Category/Type 011		
Office Bought: <input checked="" type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> President		Disbursement For: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼		
State: NY District: 23		MEMO ^a (As disclosed in 2001 year-end) ^b		
B. Committee to Reelect Mark Aurelius				
Mailing Address 212 Via Sacra Road		Date of Disbursement		
City State Zip Code Rome NY 00000		02 28 2002		
Purpose of Disbursement Contribution		Amount of Each Disbursement this Period		
Candidate Name Mark Aurelius		4500.00		
Office Bought: <input checked="" type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> President		Category/Type 011		
State: NY District: 23		Disbursement For: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼ 2000 General debt		

^a When using PECTRite, this is entered automatically by checking the memo dialog box.

^b When using PECTRite on Schedule B, this information is entered using "memo text."
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