



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Mina Brees, Treasurer
Travis County Democratic Party
P.O. Box 684263 (1311 E. 6th Street)
Austin, TX 78763

MAR 26 2003

Identification Number: C00257519

Reference: February Monthly Report (1/1/02-1/31/02)

Dear Ms. Brees:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a negative ending cash balance of \$-2,030.65. This suggests that you have either overdrawn your account, made a mathematical error, or incurred a debt. If your committee has incurred a debt or obligation, please show a zero balance on Line 8 of the Summary Page and reflect the amount and the nature of the debt on Schedule D and Line 10. 2 U.S.C. §434(b)(8)

-Schedule A of your report (pertinent portion(s) attached) discloses a receipt(s) of \$3,151.63 from the "Travis County Democratic Primary Fund." Please clarify whether this transfer(s) is from an account maintained by your committee for non-federal activity. If so, be advised that such a transfer is prohibited by 11 CFR §102.5(a)(1)(i) and the full amount of the transfer(s) should be returned to the non-federal account. Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out. In addition, the transfer-out should be disclosed on Schedule B supporting Line 22 of your next report.

If this transaction represents an "internal transfer" of funds from one federal account to another, and the source(s) of such funds has been identified in previous reports of receipts and disbursements, please note that such

transfers should not be itemized as doing so inflates total receipts and cash on hand. If this is the case, please amend your report accordingly.

Although the Commission may take further legal action regarding the acceptance of funds from a non-federal account, your prompt transfer-out of the impermissible funds or clarification of the transaction, will be taken into consideration.

-Your report does not include a Schedule H1 to disclose the ratio for the allocation of administrative and generic voter drive costs. Schedule H1 must be filed with the first report each year for National, State and Local party committees, and with the first report filed in the two-year election cycle for Separate Segregated Funds and Non-connected committees. All shared administrative and generic voter drive costs incurred during the two-year cycle must be allocated according to this ratio, unless the federal account elects to pay a higher percentage of its cost. 11 CFR §106.5(b)(2), (d)(1), (d)(2) and 11 CFR §§104.10(b)(1)(ii)(B) and 106.6(c)

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz
Campaign Finance Analyst
Reports Analysis Division

**SCHEDULE A (FEC Form 3X)
ITEMIZED RECEIPTS**

Use separate schedule(s)
or each category of the
Detailed Summary Page

FOR LINE NUMBER:		PAGE 12 / 33	
(check only one)			
<input type="checkbox"/> 11a	<input type="checkbox"/> 11b	<input type="checkbox"/> 11c	<input type="checkbox"/> 12
<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input checked="" type="checkbox"/> 15	<input type="checkbox"/> 16 <input type="checkbox"/> 17

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)
Travis County Democratic Party

First Name (Last, First, Middle Initial) A. Travis County Democratic Primary Fund		Date of Receipt M O N T H D A Y Y Y Y Y 0 1 0 8 2 0 0 2	
Mailing Address PO Box 854263		Amount of Each Receipt this Period 3151.63	
City Austin	State TX	Zip Code 78768	
FEC ID number of contributing federal political committee		Repayment of Primary Operating Expenses	
Name of Employer	Occupation	Aggregate Year-to-Date ▼ 3151.63	
Receipt For Primary General Other (specify) ▼		Transaction ID: SA15.7508	

MB

B.

C.

SUBTOTAL of Receipts This Page (optional)	3151.63
TOTAL This Period (last page this line number only)	3151.63

