



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-1

December 5, 2008

Denise A. Tinguely, Treasurer
West Newbury Democratic Town Committee
25 Albion Lane
West Newbury, MA 01985

**Response Due Date:
January 6, 2009**

Identification Number: C00457440

Reference: Statement of Organization, received 11/26/08

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following item:

- Your committee has checked Line 5(d) which indicates you are a party committee. However, on Line 6 you indicate that the Massachusetts Democratic Party is your "connected organization". Please amend your Statement of Organization to clarify this discrepancy.

Please be advised that a connected organization is any organization which 1) is not a political committee and 2) directly or indirectly establishes, administers, or financially supports a political committee. This type of organization includes a corporation, corporation without capital stock, labor organization, membership organization, a cooperative, or a trade association. For further guidance on the question of connected organizations, please refer to 11 CFR §100.6.

Please clarify your relationship, if any, with the Massachusetts Democratic Party, which appears to be an affiliated committee. For further guidance on the question of affiliation, please refer to 11 CFR §100.5(g) and §110.3. If your committee is affiliated with the Massachusetts Democratic Party, you should amend your Statement of Organization to check the "Affiliated Committee" box on Line 6.

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Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1172.

Sincerely,



Alexandra T. Broomhead
Campaign Finance Analyst
Reports Analysis Division