RQ-2

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

December 27, 2006

Nancy H. Watkins, Treasurer
House Conservatives Fund
P.O. Box 2752
Washington, DC 20013

Response Due Date:
January 29, 2007

Identification Number: C00326439

Reference: 30 Day Post-General Report (10/19/06 – 11/27/06)

Dear Ms. Watkins:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule D of your report discloses a debt owed by your committee to an individual for "expense reimbursement." However, there is no corresponding memo entry on Schedule A itemizing the original advance. Please be advised that travel and non-travel advances to a committee staff member or other individual that are not reimbursed within 30 days after payment by cash or personal check, or 60 days after the closing date of the billing statement on which credit card charges first appear, must be disclosed as a memo entry on Schedule A supporting Line 11(a)(i) of the Detailed Summary Page in addition Schedule D. Please amend your report to properly disclose this activity or provide clarifying information. 11 CFR §116.5(b) and Advisory Opinion 1992-1

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.