



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-1

January 30, 2014

JOHN OVERSTREET, TREASURER  
INDOOR TANNING ASSOCIATION PAC  
POST OFFICE BOX OO  
MCLEAN, VA 22101

**Response Due Date**  
**03/06/2014**

IDENTIFICATION NUMBER: C00362020

REFERENCE: AMENDED STATEMENT OF ORGANIZATION, RECEIVED 01/24/2014

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- The entire name of your connected organization, "Indoor Tanning Association, Inc.", must be included in the name of your political committee. While committees may use commonly recognized abbreviations on daily communications such as letterhead and committee checks, committee filings (Statement of Organization, disclosure reports and amendments) must reflect the official name of the connected organization, as well as any abbreviation, within its title. Please clarify this apparent discrepancy. (2 U.S.C. §432(e)(5))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the

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Reports Analysis Division) or my local number (202) 694-1169.

Sincerely,

A handwritten signature in black ink that reads "Kevin Fortkiewicz". The signature is written in a cursive style with a large initial 'K'.

Kevin Fortkiewicz  
Campaign Finance Analyst  
Reports Analysis Division

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