

Prostate Cancer Research Political Action Committee

Sue Gin McGowan
Chairperson

William A. Schwartz
President

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April 4, 2000

Andrea Wilkins
Reports Analyst Division
Federal Election Commission
993 E Street, NW
Washington, DC 20463

Reference: Administrative Work for Quarterly Report (1/1/00- 3/31/00)

Dear Ms. Wilkins,

The actual dollar amount of administrative work for the period 1/1/00-3/31/00 has been \$252.13. There were 3 disbursements for administrative work this quarter. The disbursements are as follows:

- ◆ FMB Enterprises in the amount of \$58.80 for telephone reimbursement, postage, and miscellaneous office supplies.
- ◆ Mount Vernon Printing in the amount of \$127.33 for printed envelopes.
- ◆ US Postal Service in the amount of \$66.00 for postage.

The PAC does not maintain an office or staff so there are no costs associated with rent, utilities or salaries. The actual administrative work to date has been minimal. I, as well as several other volunteers, assist in the small amount of administrative work, preparing letters, listing the checks and receipts, totaling them on the quarterly FEC report, and I reconcile the bank account. The cost of tracking, reporting, and paying (IRS etc.) for the little activity would be greater than the value of the work.

Please contact either Carrie Rolfes or myself at 312-243-2882 if you have any additional questions.

Sincerely,


Sue Gin McGowan
Treasurer

Federal Election Commission

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