FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

August 29, 2006

Robert Perry, Treasurer
Bartlett for Congress Committee
P.O. Box 245
Middletown, MD 21769

Response Due Date:
September 29, 2006

Identification Number: C00255190

Reference: July Quarterly Report (4/1/06 – 6/30/06)

Dear Mr. Perry:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-On Schedule B of your report, you have itemized disbursements for which you failed to include the full name. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-Schedule B of your report discloses reimbursements to individuals for expenses other than travel and subsistence. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of $200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary, you must indicate so in an amendment to this report. Please correct your report to include the missing information. (11 CFR §§ 104.3(b)(4)(i)) and 104.9, and Advisory Opinions 1992-1 and 1996-20)

Please note you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an

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