



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

December 17, 2003

William Redpath, Treasurer
Libertarian National Committee Inc
2600 Virginia Av NW #100
Washington, DC 20037

Response Due Date:
January 16, 2004

Identification Number: C00255695

Reference: Amended June Monthly Report (5/01/03-5/31/03), received 11/06/03

Dear Mr. Redpath:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule B of your report to clarify the following description(s): "UMP Payment" and "In-Kind". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Schedule B of your report discloses payments made to credit card companies. Payments made to credit card companies must identify in memo entries, the original vendors from which you have purchased an item or service if your payments to these vendors have exceeded \$200 this year. Please amend your report by providing the name and mailing address of the original vendor, along with the date, amount and purpose of each payment as required by 11 CFR §104.9(b).

-The outstanding balances at the close of the period for several debts disclosed on Schedule B appear to be incorrect. Please amend your report to provide the correct balances.

-Schedule D discloses \$1,003.23 in payment(s) this period to Atlantic Mailing Systems LLP, Ann Cason, Clyde Cleveland, Jonathan Trager, Kinko's, Libertarians for Life, and The Marketplace; however, there are no payments reflected on your disbursement schedules. Please amend your report to clarify this discrepancy.

-For your information, all contributions received that aggregate \$200 or less per individual for the calendar year should be reported on Line 11(a)(ii). Contributions received aggregating over \$200 per individual for the calendar year should be reported on Line 11(a)(i) and itemized on Schedule A.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1137.

Sincerely,



Jane Parks
Campaign Finance Analyst
Reports Analysis Division

