



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

August 20, 1998

Rick C. Lavis, Treasurer
Arizona Cotton Growers Association
Political Action Committee
4139 East Broadway
Phoenix, AZ 85040

Identification Number: C00033795

Reference: Year End Report (7/1/97-12/31/97)

Dear Mr. Lavis:

This letter is to inform you that as of August 19, 1998, the Commission has not received your response to our request for additional information, dated July 29, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Debbie Manzano on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Rick C. Lavis, Treasurer
Arizona Cotton Growers Association
Political Action Committee
4139 East Broadway
Phoenix, AZ 85040

JUL 29 1998

Identification Number: C00033795

Reference: Year End Report (7/1/97-12/31/97)

Dear Mr. Lavis:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 23, 29, and 30, Column B of the Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Schedule A supporting Line 16 of your report discloses what appears to be an uncashed check for a contribution previously made to a non-federal candidate. Please be advised that if a check written by your committee was not cashed, you should itemize the voided check on a Schedule B supporting Line 23 (for federal candidates/committees) or Line 29 (for non-federal candidates/committees) as a negative entry. Please amend your report to correct this discrepancy.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Manzano

Debbie Manzano
Senior Reports Analyst
Reports Analysis Division

250

