



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

January 15, 1998

Robert L. Shields Jr., Treasurer
Conservative Citizens for America
7700 North 2nd Street
Rockford, IL 61115

Identification Number: C00303396

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Shields:

This letter is to inform you that as of January 14, 1998, the Commission has not received your response to our request for additional information, dated December 22, 1997. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Melissa Hurd on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson". The signature is written in a cursive style with a long horizontal line extending to the right.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



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RQ-2

DEC 22 1997

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Conservative Citizens for America
7700 N 2nd Street
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Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Shields:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- Please amend your report by providing the exact date for each disbursement itemized on Schedule B supporting Line 21(a)(ii).
- Please provide the total(s) for Line 21(c), Columns A and B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.
- Your calculations for Lines 30 and 31 appear to be incorrect. FEC calculations disclose these amounts to be \$3,526.82. Please provide the corrected totals on the Detailed Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Melissa Hurd
Reports Analyst
Reports Analysis Division

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