



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

July 20, 2011

ALMA GONZALEZ, TREASURER  
DEMOCRATIC EXECUTIVE COMMITTEE OF  
FLORIDA  
214 SOUTH BRONOUGH STREET  
TALLAHASSEE, FL 32301

**Response Due Date**  
**08/24/2011**

IDENTIFICATION NUMBER: C00005561

REFERENCE: AMENDED MARCH MONTHLY REPORT (02/01/2011 - 02/28/2011),  
RECEIVED 05/20/2011

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 6 item(s):

1. The totals listed on Lines 11(a)(i) and 11(a)(ii), Column B of the Detailed Summary Page appear to be incorrect. Column B figures for the Summary and Detailed Summary Pages should equal the sum of the Column B figures on your previous report and the Column A figures on this report. Please file an amendment to your report to correct the Column B discrepancies for this report and all subsequent report(s) which may be affected by this correction. Note that Column B should reflect only the Calendar Year-to-Date totals. (2 U.S.C. § 434(b) and 11 CFR § 104.3)
2. Your calculations for Line 11(a)(iii), Column B appear to be incorrect. Please provide the correct totals on the Detailed Summary Page. (2 U.S.C. § 434)(b)(7) and 11 CFR §104.3)
3. Schedule B supporting Line 21(b) of your report discloses \$222.76 in activity identified as MEMO entries that do not appear to correspond with any itemized transaction(s). Please be advised, a memo entry is used to disclose additional information about an itemized transaction and the amount of a memo entry is not included in the total receipts or disbursements for the report. Please amend your report to provide clarifying information regarding this activity. (11 C.F.R. § 104.3(a) and (b))

DEMOCRATIC EXECUTIVE COMMITTEE OF FLORIDA

Page 2 of 3

4. Schedule H4 of your report discloses payments to "LFS Consulting, LLC" and "LSF Consulting," which are categorized as Administrative expenses; however, the purposes of disbursement disclosed are "Consulting/Fundraising." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the ratios reflected on Schedule H2. Please amend your report to clarify the appropriate category for these activities or provide clarifying information regarding these apparent discrepancies.

5. Schedule H4 of your report discloses a reimbursement(s) to an individual(s) for apparent travel and subsistence advances in which the total amount reimbursed exceeds \$500. When the reimbursement amount to staff for travel and subsistence advances exceeds \$500, the payments by committee staff that make up the reimbursement have to be itemized as memo entries regardless of the amount. Each memo entry must include the complete name and address of the original vendor, as well as the date, amount and an adequate purpose. Please amend your report to include the missing information and clearly identify on the Schedule H4, which reimbursement each memo entry relates to. 11 CFR §§104.10 and 104.17, and Advisory Opinion 1996-20, footnote 3

6. Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Refunds of Contributions to Individuals should be properly disclosed on a separate Schedule B, supporting Line 28(a) of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing.

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1164.

DEMOCRATIC EXECUTIVE COMMITTEE OF FLORIDA

Page 3 of 3

Sincerely,

A handwritten signature in black ink that reads "Nicole Miller". The signature is written in a cursive, flowing style.

Nicole Miller  
Campaign Finance Analyst  
Reports Analysis Division

317