



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

April 25, 2012

ANTHONY J. FERATE, TREASURER
OKLAHOMA LEADERSHIP COUNCIL
4031 N. LINCOLN BOULEVARD
OKLAHOMA CITY, OK 73105

Response Due Date
05/30/2012

IDENTIFICATION NUMBER: C00167213

REFERENCE: FEBRUARY MONTHLY REPORT (01/01/2012 - 01/31/2012)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 item(s):

1. Your report does not include a Schedule H1 to disclose the ratio for the allocation of certain costs. For State, District and Local party committees, Schedule H1 must be filed in the first report each calendar year that discloses an allocable disbursement. Further, all shared administrative, generic voter drive and exempt activity costs incurred during the two-year cycle must be allocated according to the appropriate fixed ratio, unless the federal account elects to pay a higher percentage of its cost. (11 CFR §§106.7(d)(2) and (3))
2. Schedule H4 discloses payments made to credit card companies for shared federal and non-federal activity. Please be advised that these payments must identify as memo entries, the original vendors from which you have purchased an item or service regardless of the amount. Please amend your report by providing the name and mailing address of the original vendor, along with the date, amount and purpose of each expenditure and clearly identify on the Schedule H4, which credit card payment each memo entry relates to. (11 CFR §§104.10 and 104.17)
3. Schedule H4 of your report discloses payments to "Robbie Squire" and "Rogers State University," which are categorized as Administrative expenses; however, the purposes of disbursement disclosed are "Fundraising Expense" and "Special Event Expense - Rent." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the ratios reflected on Schedule H2. Please amend

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your report to clarify the appropriate category for these activities or provide clarifying information regarding these apparent discrepancies. (11 CFR §106.7(d)(4))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1140.

Sincerely,



James McAllister
Senior Campaign Finance Analyst
Reports Analysis Division