FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Lawrence P. Novak, Treasurer
Massachusetts Republican Party
21 Milk Street, 4th Floor
Boston, MA 02109

Identification Number: C00042622

JAN 19 2000

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Mr. Novak:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 21(a)(i) of the Detailed Summary Page of your report discloses a total of $202,408.92 in the federal share of allocable expenses. The sum of the entries itemized on Schedule H4, however, indicates the total to be $184,998.99. Please amend your report to clarify the discrepancy.

-Line 21(a)(ii) of the Detailed Summary Page of your report discloses a total of $202,408.03 in the non-federal share of allocable expenses. The sum of the entries itemized on Schedule H4, however, indicates the total to be $184,998.18. Please amend your report to clarify the discrepancy.

-Schedule H2 of your report indicates that your committee participated in fundraising activities or events during the reporting period. However, there are no corresponding disbursements reflected on your Schedule H4. If any disbursements were incorrectly reported, you should file an amended Schedule H4 with the correct unique identifying code or title.

Note that you need not include activities on Schedule H2 if there are no corresponding payments made for the activity during the reporting period.

-Schedule D of your report has failed to include certain information. Commission Regulations require the full name and mailing address of each creditor, the outstanding balance at the beginning and end of the reporting period, the amount incurred during the period, the payment made during the period, and the nature or purpose of each debt. Additionally, all debts must be reported continuously until extinguished or settled. Please amend your report by providing the purpose for each debt. 11 CFR §104.11

-Your report includes computer produced formats of Schedules C and D. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Chacona

Debbie A. Chacona
Senior Reports Analyst
Reports Analysis Division

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