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NAME OF COMMITTEE (In Full)
Zeldin For Congress

FEC IDENTIFICATION NUMBER
C00552547

Mailing Address 47 Flintlock Drive

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|---------|-------|----------|
| City | State | ZIP Code |
| Shirley | NY | 11967 |

To Whom It May Concern,

There are very specific steps that we take to locate all information on an individual who has made a donation. We first have a form that every one needs to file out which states the rules and regulations of the FEC and has lines and space for full name, address, employer and occupation. If we receive the form and there is missing information (within the 30 day mark required by FEC), we immediately send out a form letter repeating the FEC regulations and requesting the specific information which is missing. In the letter it also states that we had enclosed a self addresses and self stamped envelope for their convenience. If we do not receive a responce within 3 weeks, we send another letter but then we also attempt to call or email the individual providing they have supplied us with that information. If there is no response from all of the above attempts, we then begin to look the individual up on the FEC if they have donated prior to any other person and if we find it, we work on verifying the information we found..

Once information is received, we go on line on our report and place the information in the system for our report.

On our report, I do place "Letter Sent Info Requested" so you are aware that we have taken the extra steps required for the "Best Efforts."

Thank you