



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20541

RQ-6

February 20, 2003

Peter Chan, Treasurer
Monterey Park Democratic Club
1948 Lupine Avenue
Monterey Park, CA 91755

Identification Number: C00383844

Reference: Statement of Organization, dated 12/8/02

Dear Mr. Chan:

This letter is to inform you that as of February 19, 2003, the Commission has not received your response to our request for additional information, dated January 29, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by March 12, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Christopher Morse on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-1

Peter Chan, Treasurer
Monterey Park Democratic Club
1948 Lupine Avenue
Monterey Park, CA 91755

JAN 29 2003

Identification Number: C00383844

Reference: Statement of Organization, dated 12/8/02

Dear Mr. Chan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On your Statement of Organization you failed to indicate your committee type. Please be advised that you must indicate the type of your organization as well as any affiliated or connected organizations. Please refer to the instructions booklet for FEC Form 1 to determine the appropriate type of committee and amend your Statement of Organization to clarify this discrepancy

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Christopher Morse
Campaign Finance Analyst
Reports Analysis Division

2003.03.20