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ROBINS KAPLAN PAC 1801 K Street, N.W. - Suite 1200 Washington, D.C. 20006

November 7, 2002

Via Messenger

Ms. Alissa V. Sagri Campaign Finance Analyst Reports Analysis Division Federal Election Commission 999 E Street, N.W. Washington, D.C. 20463

Re: Amendment of July Quarterly Report (4/1/02-6/30/02)

Dear Ms. Sagri:

Thank you for taking the time to speak with me yesterday regarding the details of your October 23, 2002 letter to our PAC. I have today electronically filed the amendment to our July 2002 quarterly report which corrects the clerical errors for Schedule B and which should now reveal all itemized entries on lines 11(a) and 21(b) for administrative expenses. I have also sent a letter to Senator Harkin's campaign committee requesting a refund of the primary contribution that was inadvertently submitted after the date of Iowa's primary. (See enclosed letter to Theresa Kehoe, Treasurer, Citizens for Harkin).

As I informed you during our telephone call, the PAC has always reported the administrative costs by breaking them out among all of the partners of Robius, Kaplan, Miller & Ciresi L.L.P. Given the number of partners, and the relative small administrative costs, these in-kind contributions often remain below the \$200.00 itemization threshold. At your suggestion, however, in amending this quarterly report I made the necessary modifications to the in-kind entries for lines 11(a) and 21(b) so that all entries are itemized even if below the threshold. As you will see, however, this greatly lengthens the report. While we are happy to do this, I would like to discuss further with you the options available to the PAC in reporting these administrative costs which, if appropriate, might cut down on the amount of paperwork that we have to generate and you have to review for each filing.

Finally, in the process of amending this report, it will be necessary to amend our October 2002 quarterly report. I will file that report as soon as possible next week. In the meantime, if you have any questions regarding the July 2002 amended filing, please call me at 202-736-2611.

Sincerely,

Scott E. Diamond Assistant Treasurer ..

ROBINS KAPLAN PAC 1801 K Street, N.W. - Suite 1200 Washington, D.C. 20006

November 6, 2002

<u>Via Certified Mail</u>
Ms. Theresa L. Kehoe
Treasurer
Citizens for Harkin
426 C Street
(Rear Building)
Washington, D.C. 20002

Re: Request for Refund

Dear Ms. Kehoe:

The Federal Election Commission has notified our PAC that one of our contributions to Senator Harkin's campaign committee constitutes an excessive contribution. (See enclosed letter dated October 23, 2002). The reports analyst assigned to our PAC has stated that our contribution of \$2,500.00 on June 24, 2002 (see enclosed copy of check) constitutes an excessive contribution as it was designated for the primary election which had already occurred on June 4, 2002. This contribution had indeed been intended for the Senator's primary election. Unfortunately, the Robins, Kaplan, Miller & Ciresi L.L.P. attorney who requested that the contribution be made failed to inform us of the primary date, and we did not independently check that date. We sincerely apologize for this inadvertent oversight.

The contribution is indeed excessive for the general election cycle given the fact that our PAC on September 25, 2002 contributed the full allowable amount of \$5,000.00 to the Senator's campaign. Therefore, we must request a refund of this amount and, accordingly, we will need to notify the Commission in our next quarterly report of this refund from your committee.

We apologize for any inconvenience this may cause. Should you have any questions about this matter, please do not hesitate to call me at 202-736-2611.

Sincerely,

Scott E. Diamond Assistant Treasurer

Enclosures

ce: Citizens for Harkin
P.O. Box 811
Des Moines, Iowa 50304

Ms. Alissa V. Sagri Federal Election Commission 999 E Street, N.W. Washington, D.C. 20463



FEDERAL ELECTION COMMISSION WASHINGTON, D.C. 20163

RQ-2

Harold E. Mesirow, Treasurer Robins Kaplan PAC 1801 K Street, NW, Suite 1200 Washington, DC 20006

OCT 2 3 2002

Identification Number:

C00275909

Reference:

July Quarterly Report (4/1/02-6/30/02)

Dear Mr. Mesirow:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B supporting Line 23 of your report discloses one or more contributions to a candidate(s) for the 2002 Primary election; however, the funds were disbursed after the election date(s) (pertinent portion(s) attached). Please note that contributions may not be designated for an election which has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during that election campaign.

If any apparently impermissible contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If you have made an impermissible contribution, you must request a refund or provide a written authorization for a redesignation of the contribution pursuant to 11 CFR §110.2(b) within 60 days of the treasurer's receipt.

If the foregoing conditions for redesignations were not met within 60 days of the treasurer's receipt, your committee must obtain a refund.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund or redesignation request sent to the recipient committee(s). In addition, any refunds should be disclosed

ROBINS KAPLAN PAC PAGE 2

on Schedule A supporting Line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memo entries on Schedule B supporting Line 23 of the report covering the period during which the redesignation is made. 11 CFR §110.1(b)

Although the Commission may take further legal action regarding this impermissible activity, your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

-Schedule B of your report (pertinent portion(s) attached) discloses one or more contributions which appear to exceed the limits set forth in the Act. 2 U.S.C. §441a(a) prohibits a multicandidate committee and its affiliates from making a contribution to a candidate for federal office in excess of \$5,000 per election.

If any apparently excessive contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If any contribution you made exceeds the limits, you must request a refund of the excessive amount or provide a written authorization for a redesignation of the contribution pursuant to 11 CFR §110.2(b) within 60 days of the treasurer's receipt.

If the foregoing conditions for redesignations were not met within 60 days of the treasurer's receipt, your committee must obtain a refund of the excessive amount.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund or redesignation request sent to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memoentries on Schedule B supporting Line 23 of the report covering the period during which the redesignation is made. 11 CFR §110.1(b)

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

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Federal Election Commission

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