



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

March 26, 1998

Raymond Henagan, Treasurer
TECO Energy, Inc. Employees' PAC
P.O. Box 111
Tampa, FL 33601

Identification Number: C00161422

Reference: Amended Mid-Year Report (1/1/97-6/30/97) dated 2/2/98

Dear Mr. Henagan:

This letter is to inform you that as of March 25, 1998, the Commission has not received your response to our request for additional information, dated March 4, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Andrew J. Dodson on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
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RQ-2

MAR 4 1998

Raymond Henagan, Treasurer
TECO Energy, Inc. Employees' PAC
P.O. Box 111
Tampa, FL 33601

Identification Number: C00161422

Reference: Amended Mid-Year Report (1/1/97-6/30/97) dated 2/2/98

Dear Mr. Henagan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 23 of the Detailed Summary Page of your report discloses a total of \$17,000 in contributions to federal candidates. The sum of the entries itemized on Schedule B, however, indicates the total to be \$11,750. Please amend your report to clarify the discrepancy.

-Line 29 of the Detailed Summary Page of your report discloses a total of \$1,398 in other disbursements. The sum of the entries itemized on Schedule B, however, indicates the total to be \$6,648. Please amend your report to clarify the discrepancy.

-Your report(s) was not signed by the treasurer or designated agent listed on your Statement of Organization. Please amend your report(s) by providing the signature of an individual that is authorized to sign the report(s). 2 U.S.C. §434(a)(1) and 11 CFR §104.14(a) and (d) If a new treasurer has been appointed, please file an amended Statement of Organization (FORM 1) or a letter to reflect this change.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Andrew J. Dodson". The signature is written in black ink and is positioned above the typed name.

Andrew J. Dodson
Senior Reports Analyst
Reports Analysis Division

