



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

April 24, 2003

RQ-3

Mr. Ed Carr, Treasurer
 KeySpan Energy Political Action Committee
 (KEYPAC)
 One Metrotech Center
 Brooklyn, NY 11201

Identification Number: C00343988

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Mr. Carr:

This letter is to inform you that as of April 23, 2003, the Commission has not received your response to our request for additional information, dated April 2, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by May 14, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Brandy Phillips on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
 Assistant Staff Director
 Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Mr. Ed Carr, Treasurer
KeySpan Energy Political Action Committee
(KEYPAC)
One Metrotech Center
Brooklyn, NY 11201

APR 02 2003

Identification Number: C00343988

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Mr. Carr:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report (pertinent portions attached) discloses one or more contributions which appear to be from a corporation(s). 2 U.S.C. §441b(a) prohibits the receipt of contributions from corporations unless made from a separate segregated fund established by the corporation.

If any apparently prohibited contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If you have received a prohibited contribution(s), you may have to make a refund. If within 30 days of receipt you (1) transferred the prohibited amount to an account not used to influence federal elections, and (2) provided written notice to the person making the contribution of the option of receiving a refund, you may retain the contribution in an account not used to influence federal elections. Any request from a donor for a refund must be honored.

If the foregoing conditions for transfers to a non-federal account were not met within 30 days of receipt, the prohibited amount must be refunded. See 11 CFR 103.3(b)(1).

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for any transfer-out or refund. In addition, any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report covering the period during which the transaction was made.

Although the Commission may take further legal action concerning the acceptance of a prohibited contribution, prompt action by your committee to transfer-out or refund the amount will be taken into consideration.

-Schedule A supporting Line 11(a)(i) of your report discloses a receipt(s) from "Employee payroll deductions to PAC." Please be advised that federal regulations require the itemization of all contributions from individuals/persons that aggregate greater than \$200 in the calendar year. Please clarify whether this figure includes any receipts that aggregate greater than \$200 from an individual/person. If this is the case, please amend your report(s) by itemizing the receipts on Schedule A. 11 CFR §104.3(a)(2) If this is not the case and the transactions should not be itemized, then please amend your report to disclose the unitemized total on Line 11(a)(ii).

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Brandy Phillips
Campaign Finance Analyst
Reports Analysis Division

**SCHEDULE A (FEC Form 3X)
ITEMIZED RECEIPTS**

Use separate schedule(s) or each category of the Detailed Summary Page	FOR LINE NUMBER:		PAGE 7 / 11	
	(check only one)			
<input checked="" type="checkbox"/> 11a	<input type="checkbox"/> 11b	<input type="checkbox"/> 11c	<input type="checkbox"/> 12	<input type="checkbox"/> 17
<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (If FVFI)
KeySpan Energy PAC

A. Employee payroll deductions to PAC

Full Name (Last, First, Middle Initial) _____
 Mailing Address _____
 n/a
 City _____ State _____ Zip Code _____
 n/a

Date of Receipt _____
 M / D / Y Y Y Y
 03 / 27 / 2002

Amount of Each Receipt this Period _____
 829.64

FEC ID number of contributing federal political committee _____

Name of Employer _____ Occupation _____
 Employee payroll deductions to PAC

Receipt For: _____ Aggregate Year-to-Date ▼ _____
 Primary General
 Other (specify) ▼ _____ 5553.68

Transaction ID: SA11A1.4300

B. Gov. Relations KeySpan Energy

Full Name (Last, First, Middle Initial) _____
 Mailing Address _____
 175 E. Old Country Road
 City _____ State _____ Zip Code _____
 Hicksville NY

Date of Receipt _____
 M / D / Y Y Y Y
 01 / 14 / 2002

Amount of Each Receipt this Period _____
 5000.00

FEC ID number of contributing federal political committee _____

Name of Employer _____ Occupation _____
 Annual Corp. Contribution to PAC Annual Corp Contribution to PAC

Receipt For: _____ Aggregate Year-to-Date ▼ _____
 Primary General
 Other (specify) ▼ _____ 5000.00

Transaction ID: SA11A1.4303

C.

SUBTOTAL of Receipts This Page (optional) _____	5829.64
TOTAL This Period (last page this line number only) _____	10553.68

1971年10月1日
1971年10月1日
1971年10月1日
1971年10月1日
1971年10月1日