RQ-2

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

May 23, 2007

Theresa Waxman, Treasurer
West Virginia Republican Party Inc.
5019 MacCorkle Avenue SW
South Charleston, WV 25309

Response Due Date:
June 25, 2007

Identification Number: C00417063

Reference: April Monthly Report (3/01/06 – 3/31/06)

Dear Ms. Waxman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above**. An itemization of the information needed follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule B supporting Line(s) 21(b) of your report to clarify the following description(s): "Consulting Services," "Office Expenses," "Office Supplies," and "Office Supplies." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered**. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please

contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1394.

Sincerely,

Marlene R. Daughtrey

Marlene R. Daughtrey
Campaign Finance Analyst
Reports Analysis Division

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