



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

Penny L. Young, Treasurer  
National Association of Plumbing-Heating-Cooling  
Contractors PAC AKA PHCC-PAC  
180 S. Washington, P.O. Box 6808  
Falls Church, VA 22046

APR 11 2003

Identification Number: C00157875

Reference: Mid-Year (1/1/01-6/30/01), Year End (7/1/01-12/31/01), April  
Quarterly (1/1/02-3/31/02), October Quarterly (8/22/02-9/30/02),  
30 Day Post-General (10/1/02-11/26/02), and Year End (11/27/02-  
12/31/02) Reports

Dear Ms. Young:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Be advised that you have used an incorrect committee identification number on the Summary Page of your report(s). Please file all future reports and correspondence using your correct identification number, C00157875, to avoid potential errors in entering your reports onto the public record.

-2 U.S.C. §434(b)(3) requires itemization of contributions from individuals and persons other than political committees, where the aggregate total from the contributor exceeds \$200 in a calendar year. In addition, 11 CFR §104.3(a)(2)(i)(B) requires a committee to report the total amount of unitemized contributions (see Line 11(a)(ii) of the Detailed Summary Page). If a committee wishes to disclose contributions regardless of the amount contributed, the committee must separate (on separate receipt schedules) those contributors requiring itemization from those who are not required to be itemized. 11 CFR §104.3(a)(4)(i) For future filings, please submit your reports in this order.

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file amendments (to include statements, designations, and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz  
Campaign Finance Analyst  
Reports Analysis Division