



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-1

DEC 10 1997

Joe C. Graham, Treasurer  
Halliburton PAC  
1700 South Highway 81  
Duncan, OK 73536

Identification Number: C00035691

Reference: Amended Statement of Organization dated 10/23/97

Dear Mr. Graham:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The name of your connected organization, Halliburton Energy Services, Inc., must be included in the name of your political committee. While committees may use commonly recognized abbreviations on daily communications such as letterhead and committee checks, committee filings (Statement of Organization, disclosure reports and amendments) must reflect the official name of the connected organization, as well as any abbreviation, within its title. 2 U.S.C. §432(e)(5)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

*Debbie Manzano*

Debbie Manzano  
Senior Reports Analyst  
Reports Analysis Division

