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NAME OF COMMITTEE (In Full)  
PHILLIPS 66 PAC

FEC IDENTIFICATION NUMBER  
C00513549

Mailing Address 601 PENNSYLVANIA AVENUE, NW  
STE 1150N

City State ZIP Code  
WASHINGTON DC 20004

August 7, 2019

Brian Jones  
Sr. Campaign Finance & Reviewing Analyst  
Reports Analysis Division  
Federal Election Commission  
Washington, DC 20463

Re: Phillips 66 PAC, C00513549 Referencing February, March, April and May 2019 Monthly Reports

Dear Mr. Jones,

This letter is in response to your Request for Additional Information (RFAs) dated 7/18/2019 requesting more complete occupation descriptions for the March, April and May 2019 reports.

The interface between our internal payroll system and our campaign finance software was inadvertently changed by our Information Technology department in late 2018. The interface began referencing a different column in the database for employee occupation which was less descriptive. Our intention has always been to fully comply with the FEC's disclosure requirements and as such, this change to the occupation information of our contributors was wholly inadvertent on our part. This has been corrected. In addition to your request to amend the March, April and May 2019 monthly reports, we have also amended the February 2019 monthly report which reflected the same contributor occupation issues. Please feel free to contact me if you have further questions.

Sincerely,  
James Orcutt, Treasurer  
Phillips 66 PAC