



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20461

RQ-5

Deloris A. Nevergall, Treasurer  
Health Care and Retirement Corporation (HCR)  
Employees Good Citizenship  
One Seagate  
Toledo, OH 43604

JAN 18 1994

Identification Number: C00260141

Reference: June Monthly (1/1/93-5/31/93), July Monthly (1/1/93-6/30/93), August Monthly (1/1/93-7/31/93), September Monthly (1/1/93-8/31/93), October Monthly (1/1/93-9/30/93), November Monthly (1/1/93-10/31/93) and December Monthly (1/1/93-11/30/93) Reports

Dear Ms. Nevergall:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please be advised that the coverage dates on the Summary Page of your reports have been disclosed incorrectly. For future reporting, please make sure the beginning of a coverage period starts where the previous period ended. (For example: February Monthly Report 1/1/93-1/31/93, March Monthly Report 2/1/93-2/28/93).

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Debbie Manzano  
Reports Analyst  
Reports Analysis Division

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