



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

October 15, 2014

KIMELA WRIGHT COX, TREASURER
COMMITTEE TO ELECT RICKY E WILKINS
TO CONGRESS
66 MONROE AVENUE SUITE 103 THE SHRINE BUILDING
MEMPHIS, TN 38103

Response Due Date
11/19/2014

IDENTIFICATION NUMBER: C00556084

REFERENCE: JULY QUARTERLY REPORT (04/01/2014 - 06/30/2014)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. On Schedule B supporting Line 17 of your report, you have itemized disbursements for which you have failed to include the purpose. Please amend your report to include the missing information. (11 CFR § 104.3(b)(4))
2. Schedule B of your report discloses reimbursements to individuals for the attached disbursement(s). Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information on Schedule B and clearly identify each memo entry supporting a reimbursement. If itemization is not necessary, you must indicate so in an amendment to this report. (11 CFR §§ 104.3(b)(4)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20, footnote 3)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee

COMMITTEE TO ELECT RICKY E WILKINS TO CONGRESS

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will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended.

If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1155.

Sincerely,



Vicki Davis
Senior Campaign Finance Analyst
Reports Analysis Division

Incorrectly Reported Disbursements
Committee to Elect Ricky E Wilkins to Congress (C00556084)

Inadequate Purposes

Name	Date	Amount	Purpose
Jerideau, Vicki	6/24/14	\$84.07	(Office Supplies) Campaign Office Expense
Hills, Carla Stotts	6/10/14	\$219.11	Campaign Materials (Buttons) (Reimbursement)
Hills, Carla Stotts	6/27/14	\$219.01	Campaign Materials (Buttons) (Reimbursement)
Hills, Carla Stotts	5/5/14	\$281.46	Campaign Materials (Magnets) (Reimbursement)
Hubbard, April	6/26/14	\$385.20	Campaign Materials (Magnets) (Reimbursement)
Hills, Carla Stotts	6/26/14	\$282.05	Campaign Materials (Wrist Bands) (Reimbursement)
Hills, Carla Stotts	6/10/14	\$282.05	Campaign Materials (Wrist Bands) (Reimbursements)
Kimbrow, Vanecia	6/13/14	\$1,135.00	Fundraising Expense (Food) (Reimbursement)
Cox, Kim	5/14/14	\$800.00	Fundraising Supplies & Services (Reimbursement)
Cox, Kim	4/25/14	\$135.58	(Reimbursement)
Hills, Carla Stotts	6/24/14	\$338.51	Headquarters Office Supplies
Cox, Kim	4/25/14	\$515.39	Office Supplies (Reimbursement)
Hills, Carla Stotts	6/11/14	\$265.37	Office Supplies/Labels
Hills, Carla Stotts	6/10/14	\$1,327.39	Printing & Production of Campaign Materials (Reimbursement)
Kimbrow, Vanecia	6/13/14	\$339.46	Expenses (Rentals)
Cox, Kim	6/11/14	\$214.46	Supplies for Mailing (Reimbursement)