



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20461

RQ-3

May 15, 2003

Mina Brees, Treasurer  
Travis County Democratic Party  
P.O. Box 684263  
Austin, TX 78763

Identification Number: C00257519

Reference: 30 Day Post-General Report (10/17/02-11/25/02)

Dear Ms. Brees:

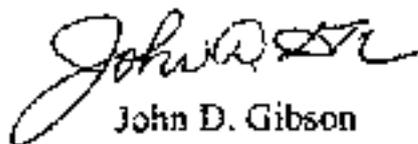
This letter is to inform you that as of May 14, 2003, the Commission has not received your response to our request for additional information, dated April 23, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

The Commission acknowledges that your Amended 30 Day Post-General Report dated April 8, 2003 corrected the ending cash balance as well as the description, "consulting fees"; however, you still need to address the remaining issues in the letter referenced above. An adequate response must be received at the Commission by June 4, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Maureen Benitz on our toll-free number

(800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure

2025 RELEASE UNDER E.O. 14176



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20461

RQ-2

Mina Brees, Treasurer  
Travis County Democratic Party  
P.O. Box 684263 (1311 E. 6<sup>th</sup> Street)  
Austin, TX 78763

APR 23 2003

Identification Number: C00257519

Reference: 30 Day Post-General Report (10/17/02-11/25/02)

Dear Ms. Brees:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a negative ending cash balance of \$-9,807.85. This suggests that you have either overdrawn your account, made a mathematical error, or incurred a debt. If your committee has incurred a debt or obligation, please show a zero balance on Line 8 of the Summary Page and reflect the amount and the nature of the debt on Schedule D and Line 10. 2 U.S.C. §434(b)(8)

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "Consulting Fee." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Please clarify all expenditures made for "Voter Calls" and "Auto Calls" on Schedule(s) H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedules B, E, or F supporting Lines 23, 24, of 25 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

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- Schedule H4 of your report discloses an apparent contribution to "Jack & Jill of America." Please be advised that contributions to federal committees and/or non-federal committees/organizations do not qualify as shared expenses to be allocated between your federal and non-federal accounts. Contributions to federal committees should be disclosed on a Schedule B supporting Line 23 of the Detailed Summary Page and contributions to non-federal committees/organizations on a separate Schedule B supporting Line 29. Any reimbursement from your committee's non-federal account for any portion of this contribution(s) is not permissible. 11 CFR §102.5(a)(1)(i)

The Commission recommends that you immediately transfer the funds received by your federal account, as reimbursement for the non-federal portion, back to your non-federal account. Although the Commission may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz  
Campaign Finance Analyst  
Reports Analysis Division

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