



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

DEC 22 1997

John C. Runyan, Treasurer  
Voluntary Contributors for Better Government  
1101 Pennsylvania Avenue NW, Suite 200  
Washington, DC 20004

Identification Number: C00034405

Reference: November Monthly Report (10/1/97-10/31/97)

Dear Mr. Runyan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future filings, please note that your committee need only file the pages on which you have itemized activity. Schedules with no activity may be omitted.

-Your report includes computer produced formats of various Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Hurd".

Melissa Hurd  
Reports Analyst  
Reports Analysis Division

