



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

October 21, 2003

RQ-2

Bob Anderson, Treasurer  
Citizens to Elect Rick Larsen  
PO Box 326  
Everett, WA 98206

**Response Due Date:**  
**November 20, 2003**

Identification Number: C00345546

Reference: April Quarterly Report (1/1/03-3/31/03)

Dear Mr. Anderson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report contains incorrect Column B figures for Lines 7(a), 7(c), 17, 21, & 22 of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from 11/6/02 to 11/2/04. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-Your report discloses the use of the Post-Election Detailed Summary Page. The Post-Election Detailed Summary Page must only be used for the first report filed after completion of an election cycle. Please amend your report to omit the use of the Post-Election Detailed Summary Page. (11 CFR §§104.2(a) and 104.3)

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee.

Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1166.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer E. Pittman", with a long horizontal line extending to the right.

Jennifer E. Pittman  
Senior Campaign Finance Analyst  
Reports Analysis Division

