



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

J. Brian Murphy, Treasurer
Democratic State Committee Delaware
P.O. Box 2065
Wilmington, DE 19899

AUG 27 1997

Identification Number: C00211763

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Murphy:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the purpose for several joint expenditures to various vendors. Note that the unique identifying code for an event is not considered an adequate description of purpose. Please amend your report to include this missing information.

-It appears that the figure you have disclosed on Line 9 of the Summary Page has been inadvertently recorded on the incorrect line. Please amend your report to disclose your figure on the correct line of the Summary Page.

-Your report includes computer produced formats of the Summary and Detailed Summary Pages, and Schedules A, B, D, H1, H2, H3 and H4. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days

of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil Evans". The signature is fluid and cursive, with a large initial "N" and "E".

Neil Evans
Reports Analyst
Reports Analysis Division

