

Committee ID: c00155952
Virginia Democratic Party

This Submission is in response your letter dated March 24, 2004.

Re: Employer/Occupation

The Democratic Party of Virginia (DPVA) has used best efforts to obtain missing contributor information. All 2003 solicitations from the DPVA have included a clear and conspicuous request for donor information including the donor's name, address, phone number, email address, employer and occupation. Follow-up letters were also sent to donors whose information was incomplete within 30 days of receipt of the contribution. The information gathered from those efforts is reflected in this amendment.

Re: Administrative Expenses

Due to a misunderstanding of the changes in campaign finance law under the BCRA, the DPVA mistakenly believed that the law allowed for administrative expenses to be paid 100% non-federal during years in which no federal election activity took place. As a result, the DPVA erroneously paid its administrative expenses directly from its non-federal account. However, it should be noted that during this reporting period, the DPVA transferred \$194,400 to cover a portion of the administrative expenses. Furthermore, the DPVA transferred an additional \$189,500 to cover expenses during the 2003 calendar year. At the beginning of 2004, it came to the Party's attention that all administrative expenses had to be paid on the split. As of January 1, 2004, all administrative expenses have been paid on the 28%/72% split, per FEC regulations. Please note that the DPVA has already transferred \$383,900 from its federal account to its non-federal account for its allocable expenses. In the event that those transfers were insufficient, the DPVA will transfer an additional amount to its non-federal account as soon as possible. Upon realizing that these expenses were incorrectly paid for, the Party immediately began the process of reviewing all expenses in 2003 to recalculate the administrative costs on the 28%/72% split. Please note that the Democratic Party of Virginia intends to reconcile our federal and non-federal accounts to reflect the 28%/72% split for allocable costs. In order to rectify this situation, the DPVA will complete a full itemization of 2003 administrative costs, determine the split for each cost and reconcile the federal and non-federal accounts to reflect those changes.

-In 2003, no DPVA employee spent more than 25% of their time on activities in connection with federal elections or Federal Election Activities.

-No in-kind contributions were received for operating expenses in 2003.