



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

JUL 25 1997

Robert L. Shields Jr., Treasurer
Conservative Citizens for America
7700 North Second Street
Rockford, IL 61115

Identification Number: C00303396

Reference: Mid-Year Report (1/1/96-6/30/96)

Dear Mr. Shields:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-It has come to the attention of the Federal Election Commission that the reports you have filed during the 1995-1996 election cycle do not reflect the appropriate coverage dates for quarterly filing status. Please be advised of the filing dates and coverage periods for the current election cycle (1997-1998) and fill in the appropriate dates on Line 5 of the Summary Page.

Report Type	Coverage Dates	Due Date
Mid-Year	1/1/97-6/30/97	July 31, 1997
Year End	7/1/97-12/31/97	January 31, 1998
April Quarterly	1/1/98-3/31/98	April 15, 1998
July Quarterly	4/1/98-6/30/98	July 15, 1998
October Quarterly	7/1/98-9/30/98	October 15, 1998
12 Day Pre-General	10/1/98-10/14/98	October 22, 1998
30 Day Post-General	10/15/98-11/23/98	December 3, 1998
Year End	11/24/98-12/31/98	January 31, 1999

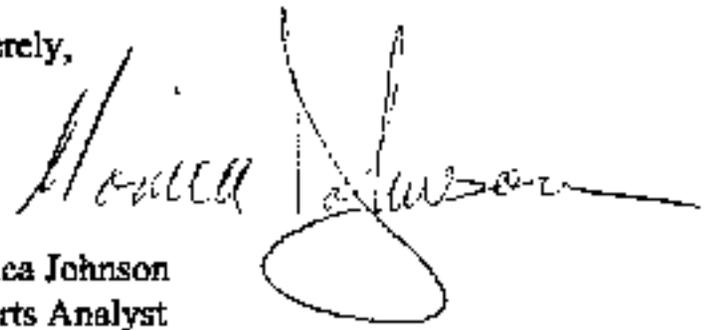
-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Federal operating expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the

instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Your committee has filed a report that contains financial activity already disclosed on another report. Overlapping coverage dates create difficulties in accounting for cash flow from one report to another. Please amend this report by including only the financial transactions that occurred between 2/19/96 and 6/30/96. 2 U.S.C. §434(b)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read 'Monica Johnson', with a large, stylized flourish at the end.

Monica Johnson
Reports Analyst
Reports Analysis Division

