



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

September 14, 2000

Steve Symms, Treasurer
Symms Political Action Committee
(SYMMS PAC)
110 North Royal Street, Suite 300
Alexandria, VA 22314

Identification Number: C00112359

Reference: Mid-Year (1/1/99-6/30/99), Year End (7/1/99-12/31/99), April
Quarterly (1/1/00-3/31/00) and July Quarterly (4/1/00-6/30/00) Reports

Dear Mr. Symms:

On August 25, 2000, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

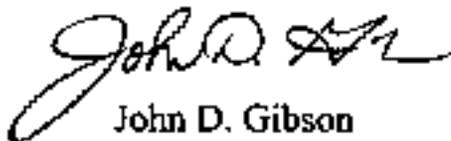
Your August 31, 2000 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your response states that all administrative expenses have been fully disclosed, and that no goods or services have been provided as in-kind contributions; however, there has been no mention of utility payments or salaries for employees. Please clarify if there are any utility or salary expenses, and if so, that they have been adequately disclosed. If these services have been provided by volunteers, please confirm this in writing.

An adequate response must be received at the Commission by October 4, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions related to this matter, please contact Angel L. Williamson on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson". The signature is written in a cursive style with a large initial "J" and a stylized "G".

John D. Gibson
Assistant Staff Director
Reports Analysis Division