

## FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-5

JUL - 3 1997

Ultrich Porzig, Treasurer Payless Shoesource, Inc. Political Action Committee 3231 E. 6th Street Topeka, KS 66607

Identification Number: C00319368

Reference: October Quarterly (7/1/96-9/30/96), 30 Day Post-General (10/17/96-

11/25/96) and Year End (11/26/96-12/31/96) Reports

Dear Mr. Porzig:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Be advised that you have used an incorrect committee identification number on the Summary Page of your report(s). Please file all future reports and correspondence using your correct identification number, C00319368, to avoid potential errors in entering your reports onto the public record.

-For your information, all contributions received that aggregate \$200 or less per individual for the calendar year should be reported on Line 11(a)(ii). Contributions received aggregating over \$200 per individual for the calendar year should be reported on Line 11(a)(i) and itemized on Schedule A.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Melissa Hurd

Reports Analyst

Reports Analysis Division

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