



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

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William Fitsenberger, Treasurer  
Carepac of Kansas Blue Cross &  
Blue Shield  
1333 SW Topeka Blvd.  
Topeka, KS 66629

JUL 19 1995

Identification Number: C00197202

Reference: October Quarterly (7/1/94-9/30/94), 30 Day Post-  
General Election (10/1/94-11/28/94) and Year End  
(11/29/94-12/31/94) Reports

Dear Mr. Fitsenberger:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 11(a)(i) and 11(a)(ii), Column B of the Detailed Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. When an individual's aggregate exceeds the \$200 threshold, the amount should not be deducted from the Column B figure for Line 11(a)(ii). Please amend your report accordingly.

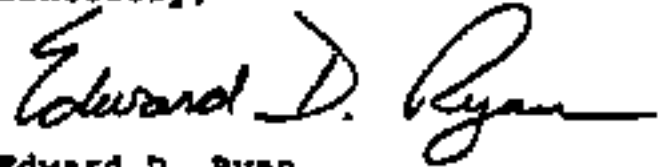
-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the amount deducted per period. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this

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letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Edward D. Ryan  
Reports Analyst  
Reports Analysis Division

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# PAYROLL DEDUCTIONS

SCHEDULE A ITEMIZED RECEIPTS		Use separate attachment for each category of the Required Summary Page	PAGE OF FOR LINE NUMBER 11(A)(1)
<b>Contributions from Individuals</b>			
Any information shown here must be reported on Form 1041 or Form 1042 for the purpose of calculating contributions to the donor's political activities. Also file Form 1041 or Form 1042 if the political activities of such contributions have been reported.			
NAME OF CONTRIBUTOR (or Firm)			
National Organization PAC 00000001			
A. Full Name, Mailing Address and ZIP Code		Address of Employer	Date received (M, YR)
Anne Sullivan 21 18th Street CITY, STATE ZIP		National Organization, Inc.	8/10/94
Occupation		Position	Amount of each payment (M, YR)
Branch Manager		Branch Manager	\$80.00
B. For 401(k), 408(a), 408(b) and 529 Plans		Agency of Employer	Amount of each payment (M, YR)
Rodney Jones 881 Mainbury Road CITY, STATE ZIP		National Organization, Inc.	\$150.00
Occupation		Position	Amount of each payment (M, YR)
Vote President		Vote President	\$20.00

Itemize payroll deductions only after they have exceeded \$200 per calendar year from an individual.

# Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, write "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor. 104.8(b).

**EXAMPLE:** During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(1) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—still below the \$200 itemization threshold. The manager's second-quarter contributions again are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See Item A in the illustration above.)

# IN-KIND CONTRIBUTIONS

SCHEDULE A ITEMIZED RECEIPTS		Use separate attachment for each category of the Required Summary Page	PAGE OF FOR LINE NUMBER 11(A)(1)
<b>Contributions from Individuals</b>			
Any information shown here must be reported on Form 1041 or Form 1042 for the purpose of calculating contributions to the donor's political activities. Also file Form 1041 or Form 1042 if the political activities of such contributions have been reported.			
NAME OF CONTRIBUTOR (or Firm)			
National Organization PAC 00000001			
A. Full Name, Mailing Address and ZIP Code		Address of Employer	Date received (M, YR)
Martin L. Krue 4 River Road CITY, STATE ZIP		National Organization, Inc.	8/10/94
Occupation		Position	Amount of each payment (M, YR)
Chairman		Chairman	\$2,800.00

SCHEDULE B ITEMIZED DEDUCTIONS		Use separate attachment for each category of the Required Summary Page	PAGE OF FOR LINE NUMBER 8(1)(2)
<b>Operating Expenditures/Other Federal</b>			
Any information shown here must be reported on Form 1041 or Form 1042 for the purpose of calculating contributions to the donor's political activities. Also file Form 1041 or Form 1042 if the political activities of such contributions have been reported.			
NAME OF CONTRIBUTOR (or Firm)			
National Organization PAC 00000001			
A. Full Name, Mailing Address and ZIP Code		Address of Donor	Date received (M, YR)
Martin L. Krue 4 River Road CITY, STATE ZIP		National Organization, Inc.	8/10/94
Occupation		Position	Amount of each payment (M, YR)
Chairman		Chairman	\$2,800.00

Itemize in-kind contributions on both Schedules A and B so as not to inflate the cash-on-hand amount.

# In-Kind Contributions

When determining whether to itemize an in-kind contribution, follow the same guidelines listed above under "When to Itemize Receipts." See page 8 for information on how to determine the dollar value of an in-kind contribution.

In addition, add the value of the in-kind contribution to the operating expenditures total on Line 21(b) (in order to avoid inflating the cash-on-hand amount). 104.13(a)(2).

If the in-kind contribution must be itemized on Schedule A, then it must also be itemized on a Schedule B for operating expenditures. See the illustration at right.

Contributions from  
Individuals/Persons  
Other Than Political  
Committees, p. 18

Payroll Deduction,  
pp. 17 and 19  
Aggregation, p. 19

Edmarked  
Contributions,  
pp. 45 and 57

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Total This Period,  
see highlighted  
instructions on  
facing page.

Contributions from Individuals/  
Persons Other Than Political Committees!

Any information obtained from such Reports or Statements shall not be used or sold for any purpose for the purpose of spreading discrimination or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.			
Name of Contributor (in Full)			
National Organization Political Action Committee 00000001			
A. Full Name, Mailing Address and ZIP Code	Name of Employer	Date Recd., Mth., Year	Amount of Each Payment This Period
Celeste Eligant 9544 Palm Court City, State 00000	National Organization Executive assistant Aggregate Year-to-Date-\$240.00	Twice-monthly payroll deduction	\$40.00 (\$40 per pay period)
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
B. Full Name, Mailing Address and ZIP Code Germaine Fen 3211 Oxford Street City, State 00000	National Organization Editor Aggregate Year-to-Date-\$140.00	Twice-monthly payroll deduction	\$30.00 (\$15 per pay period)
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
C. Full Name, Mailing Address and ZIP Code Francis Hopkinson 1140 Ellsworth Avenue City, State 00000	National Organization Attorney Aggregate Year-to-Date-\$110.00	8/7/64	\$15.00
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
D. Full Name, Mailing Address and ZIP Code J.S. Hill 77 Sterling Street City, State 00000	National Organization Economist Aggregate Year-to-Date-\$225.00	8/14/64	\$225.00
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
E. Full Name, Mailing Address and ZIP Code Justin Miller 660 Miami Road City, State 00000	National Organization Auditor Aggregate Year-to-Date-\$	8/18/64	\$250.00 earmarked for Garfield Katz
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
F. Full Name, Mailing Address and ZIP Code	Name of Employer Date Recd., Mth., Year	Amount of Each Payment This Period	
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
G. Full Name, Mailing Address and ZIP Code	Name of Employer Date Recd., Mth., Year	Amount of Each Payment This Period	
Reason For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)			
SUBTOTAL of Payments This Page (amount)			
TOTAL This Period (see page 18 for special rules)			\$580.00

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