



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Treasurer

Association of Trial Lawyers Political Action Management List
1050 31st St. NW
Washington, DC 20007

MAR 26 2003

Identification Number: C70003017

Reference: 12 Day Pre-General Report (10/01/02-10/16/02)

Dear Treasurer

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-FEC FORM 7 should disclose the following information: the name, address, and type of your organization, the report type and period covered, the type of communication and class, the name of the candidate, the office sought, state and district (if applicable) of each candidate, whether the candidate was supported or opposed, the date of the communication and the cost per candidate. Please amend your report by providing the class or category communicated with and the specific dates of communication on FEC FORM 7.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Jane Parks".

Jane Parks

Campaign Finance Analyst
Reports Analysis Division

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