



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

George A. Russell, Jr.  
State Street Bank and Trust Company  
Voluntary Political Action Committee  
116 Skyline Drive  
Westwood, MA 02090

APR 21 1999

Identification Number: C00072751

Reference: 30 Day Post-General Election Report (10/15/98-11/23/98)

Dear Mr. Russell:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule A to support the entry reported on Line 16 of the Detailed Summary Page. All refunds received from federal candidates and committees must be itemized on Schedule A regardless of the amount of the refund, 2 U.S.C. §434(b)

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1100.

Sincerely,

Donald L. Averett  
Senior Reports Analyst  
Reports Analysis Division

