



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

MAY 1 1998

Mr. Robert E. Slater Jr., Treasurer
American Hotel Motel Political
Action Committee
1201 New York Avenue, NW
Washington, DC 20005

Identification Number: C00001198

Reference: February Monthly (1/1/98-1/31/98) and March Monthly
(2/1/98-2/28/98) Reports

Dear Mr. Slater:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of the Summary and Detailed Summary Pages. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

-Your report includes a computer produced format(s) of Schedules A and B which are different from the format approved by the Commission previously. Please submit a separate sample format with a cover letter requesting approval of the new format. For future filings, please use only FEC approved formats.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Manzano
Senior Reports Analyst
Reports Analysis Division

