



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

FEB 13 1998

Kay Ann Chase, Treasurer
First Congressional District
Democratic Committee
12492 Pineridge
Charlevoix, MI 49720

Identification Number: C00024455

Reference: Year End Report (7/1/97-12/31/97)

Dear Ms. Chase:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses activity that falls outside the reporting period. Please amend this report by including only the financial transactions that occurred between July 1, 1997 and December 31, 1997. Any activity occurring outside this reporting period should be included in the appropriate report(s).
2 U.S.C. §434(b)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Andrea Wilkens

Andrea Wilkens
Reports Analyst
Reports Analysis Division

