



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

September 15, 2004

RQ-2

Richard F. Neel, Jr., Treasurer  
Republican Party of Virginia, Inc.  
115 East Grace Street  
Richmond, VA 23219

**Response Due Date:**  
**October 15, 2004**

Identification Number: C00001305

Reference: July Monthly Report (6/1/04-6/30/04)

Dear Mr. Neel:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report discloses an outstanding balance(s) beginning this period for a debt(s) owed to Feather Larson & Synhorst. However, an outstanding balance(s) at the close of the period was not disclosed on your June Monthly Report. Please amend your report(s) to clarify this discrepancy.

-A memo text attached to this report states: "since we had no employees spending 25% or more of their time on Federal Election activity except for our Finance Director, all were paid with non-federal dollars." However, your report does not disclose any payments for salary on Schedule B supporting Line 30(b) of the Detailed Summary Page. If your Finance Director, or any other employee of your committee, spent more than 25 percent of their time on Federal Election Activity or activities in connection with a Federal election, the salary and "fringe benefits" payments should appear on a separate Schedule B, supporting line 30(b) of the Detailed Summary Page. Please amend your report to clarify this discrepancy.

-Schedule B supporting Line 21(b) of your report discloses a payment(s) totaling \$6,551.95 for "direct mail," "direct mail exp" and "direct mail expense." Expenditures and disbursements for public communications (as defined under 11 CFR §100.26) that refer to a clearly identified candidate for Federal office and that promote, support, attack or oppose any candidate for Federal office, meet the definition of Federal Election Activity under 11

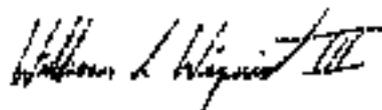
CFR §100.24 and should be disclosed on Schedule B for Line 30(b) along with the identity of the candidate(s). However, public communications that meet the definition of Federal Election Activity and that also contain express advocacy as defined under 11 CFR §100.22, would constitute an in-kind contribution, an independent expenditure or a coordinated party expenditure and should be properly disclosed on a Schedule B, E or F supporting Lines 23, 24 or 25, as appropriate, rather than on Schedule B for Line 30(b). Please amend your report to properly disclose this activity or provide clarifying information.

-Please clarify all expenditures made for "fund raising dinner" on Schedule(s) B. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedules B, E or F supporting Lines 23, 24 or 25 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1394.

Sincerely,



William S. Wiquist  
Campaign Finance Analyst  
Reports Analysis Division

