



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

MAY 24 1995

J. Richard Eichman, Treasurer
West Los Angeles Health
Political Action Committee
1127-11th Street
Suite 300
Sacramento, CA 95814

Identification Number: C00198861

Reference: Year End (7/1/93-12/31/93), May Monthly
(4/1/94-4/30/94), August Monthly
(7/1/94-7/31/94), September Monthly
(8/1/94-8/31/94), October Monthly
(9/1/94-9/30/94) and 30 Day Post-General
(10/20/94-11/28/94) Reports

Dear Mr. Eichman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses limited payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B, supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13,

Celebrating the Commission's 20th Anniversary

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DEDICATED TO KEEPING THE PUBLIC INFORMED

