RQ-4

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

December 14, 2004

Erik Smith, Custodian of Records
The Media Fund
888 16th Street, N.W.
Washington, D.C. 20006

Response Due Date:
January 13, 2005

Identification Number: C30000053

Reference: 24 Hour Notice of Disbursements/Obligations for Electioneering Communications (10/19/04 – 10/20/04) and (10/27/04 – 10/28/04)

Dear Mr. Jones:

This letter is prompted by the Commission's preliminary review of the notices referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

- The FEC Form 9 forms you submitted were not signed. Please amend your filings to include the signature of the proper official. (11 CFR §104.20)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.