



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

JUL 9 1997

H. Ralph Smith, Treasurer
District No. 5 ITPE-NMU/MEBA
Political Action Committee
1150 17th Street, NW, Ste. 700
Washington, DC 20036

Identification Number: C00286419

Reference: 30 Day Post-General Report (10/17/96-11/25/96)

Dear Mr. Smith:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B supporting Line 23 discloses a contribution to the Congressional Black Caucus PAC made on October 25, 1997. Please amend your report to clarify this discrepancy.

-Your report includes computer produced formats of Schedule A. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Scott Francis
Reports Analyst
Reports Analysis Division

