



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

April 28, 2004

Mr. Gus Machado, Treasurer
U.S.-Cuba Democracy Political Action Committee
1200 West 49th Street
Hialeah, FL 33012

Response Due Date:
May 28, 2004

Identification Number: C00387720

Reference: Amended April Quarterly Report (1/1/04-3/31/04), received 4/14/04

Dear Mr. Machado:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-The outstanding balance of a debt owed to a creditor at the close of one report should be exactly the same as the outstanding balance beginning the period of the next report. This report shows a beginning outstanding balance(s) to "Steptoe and Johnson LLP" which is not identical to the ending outstanding balance(s) for the creditor(s) on the Amended Year-End Report (7/1/03-12/31/03), received 2/11/04. Please amend your report to clarify the discrepancy.

-The independent expenditure schedule (Schedule E) should disclose the following information: the name and mailing address of the payee, the purpose of the expenditure, the date of payment, the amount of payment, the name and office sought, state and district (if applicable) of the federal candidate, the calendar year-to-date, per election, for office sought total, the election designation, an indication of whether the candidate was supported or opposed and the signature of the treasurer. Please amend Schedule E by providing the name and office sought, state and district (if applicable) and the election designation. 11 CFR §104.3(b)(3)(vii)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated.

Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1135.

Sincerely,



Maureen Benitz

Senior Campaign Finance Analyst
Reports Analysis Division

