



FEDERAL ELECTION COMMISSION
WASHINGTON, D. C. 20543

RQ-2

December 29, 2004

Mina Brees, Treasurer
Travis County Democratic Party
P.O. Box 684263 (1311 E. 6th St.)
Austin, TX 78768

Response Due Date:
January 28, 2005

Identification Number: C00257519

Reference: Amended October Monthly Report (9/1/04-9/30/04), received 11/4/04

Dear Ms. Brees:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule H5 of your report discloses a \$5,778.58 transfer(s)-in of Levin funds to your federal account for Voter Registration, GOTV, and Generic Campaign Activity. However, Schedule L-B supporting Line 4(a,c,d) of the Schedule L Aggregation Page for the Levin account does not disclose a transfer(s)-out of Levin funds for this activity. Please amend your report to clarify this apparent discrepancy.

-Schedule H6 of your report discloses \$4,125 in payments for "Political Planning & Consulting" and "Pol. Coordination" to individuals. Please clarify whether these individuals are employees of your committee. You are advised that pursuant to 11 CFR §300.33(c)(2), salaries and wages for employees who spend more than 25% of their compensated time in a given month on Federal election activity or activities in connection with a Federal election must not be allocated between or among federal, non-federal and Levin accounts. Rather, only federal funds may be used. Any reimbursement from your committee's non-federal or Levin account for salary and wage payments is not permissible and must be returned. Please provide clarification regarding these payments.

-Schedule L-A of your report discloses a receipt(s) from Central Austin Democrats. Please be advised that Levin funds expended or disbursed by any State, district or local committee must be raised solely by the committee that expends or disburses them. Consequently, funds from national party committees, other State, district and local committees and Federal candidates or officeholders, may not be accepted as Levin funds. 11 CFR §§300.31 and 300.34 This includes any entity directly or indirectly established, financed, maintained, or controlled by any national, State, district, or local committee of a political party. 2 U.S.C. §441i(b)(92)(B)(iv)

If any receipt in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for any transfer-out or refund. Transfers-out and refunds should be disclosed on Schedule L-B supporting Line 5 on Schedule L of the report during which the transaction was made.

Although the Commission may take further legal action regarding the acceptance of impermissible Levin funds, prompt action by your committee to transfer-out or refund the funds will be taken into consideration.

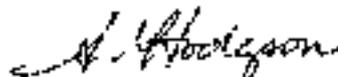
-Your committee has filed multiple Schedule Hs. Please be advised that a local party committee should only submit one Schedule H1 with the first report filed each year. Please amend your report to clarify this apparent discrepancy.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any

questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1140.

Sincerely,



Abbie Hodgson
Campaign Finance Analyst
Reports Analysis Division

