



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

Sarah Cates, Treasurer
Welch Allyn Inc. Federal PAC
4341 State Street Road
Skaneateles Falls, NY 13153

MAY 14 2003

Identification Number: C00363150

Reference: October Quarterly Report (7/1/02-9/30/02)

Dear Ms. Cates:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Pursuant to 11 CFR §110.6(c), all earmarked contributions, that have passed through a conduit's account, must be itemized on the receipt (Schedule A) and disbursement (Schedule B) schedules, regardless of the amount. Please identify the original contributors for the earmarked contributions disclosed on Schedule B.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,


Maureen Benitz
Campaign Finance Analyst
Reports Analysis Division

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