



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

L L Nelson, Treasurer
CH2M Hill Companies LTD PAC
6060 South Willow Drive
Greenwood Village, CO 80111

JAN 12 2000

Identification Number: C00143305

Reference: December Monthly Report (11/1/99-11/30/99)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses activity that falls outside the reporting period. Please amend this report by including only the financial transactions that occurred between 11/1/99 and 11/30/99. Any activity occurring outside this reporting period should be included in the appropriate report(s). 2 U.S.C. §434(b)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Neil A. Evans
Reports Analyst
Reports Analysis Division

