



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Stephen E. Chaudet, Treasurer
Lockheed Martin Employees
Political Action Committee
1725 Jefferson Davis Highway
Arlington, VA 22202

MAY 10 1996

Identification Number: C00303024

Reference: February Monthly Report (1/1/96-1/31/96)

Dear Mr. Chaudet:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Voluntary Political Contribution Plan (VPCP) Refunds should be properly disclosed on a separate Schedule B, supporting Line 28(a) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-For present and future amendments, please note that your committee need only submit a Summary Page, Detailed Summary Page, corrected or omitted Schedules, and if desired, a cover letter explaining any changes or corrections made. Schedules that have previously been submitted and do not require changes or clarifications do not need to be resubmitted.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Edward D. Ryan
Reports Analyst
Reports Analysis Division

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