



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

James R. Collins, Treasurer  
ASCAP Legislative Fund for the Arts  
One Lincoln Plaza  
New York, NY 10023

JAN 12 2000

Identification Number: C00228296

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Mr. Collins:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses no payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B, supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. Please verify that all expenses referenced above (i.e.,

rent, salaries, utilities, etc.) have been adequately disclosed. If these services have been provided by volunteers, please confirm this in writing.

-Schedule B supporting Line 23 discloses a contribution(s) to a federal candidate(s) for debt retirement (pertinent portions attached). Please provide the election year and designation (primary or general) that this contribution(s) should be attributed to.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

*Andrea Wilkens*

Andrea Wilkens  
Reports Analyst  
Reports Analysis Division

## SCHEDULE B

## ITEMIZED DISBURSEMENTS

Use separate schedule(s)  
for each category of the  
Detailed Summary PagePAGE 2 OF 6  
FOR LINE NUMBER 23

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committees.

## NAME OF COMMITTEE (In Full)

The ASCAP Legislative Fund for the Arts G00228298

A. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Contribution	Date (month, day, year)	Amount of Each Disbursement This Period
Friends of Congressman Mike Forbes P O Box 505 Farmingville NY 11738	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/07/99	500.00
B. Full Name, Mailing Address and ZIP Code Bob Clement Committee 888 North Royal St Alexandria VA 22314	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/07/99	500.00
C. Full Name, Mailing Address and ZIP Code Joe Scarborough for Congress P O Box 13012 Pensacola FL 32591	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/13/99	1,000.00
D. Full Name, Mailing Address and ZIP Code Boucher for Congress P O Box 2000 Abingdon VA 24212	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/13/99	500.00
E. Full Name, Mailing Address and ZIP Code Wexler for Congress Committee 2500 N Military Trail Suite 288 Boca Raton FL 33431	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/13/99	500.00
F. Full Name, Mailing Address and ZIP Code Lofton for Congress 422 C Street NE Lower Level Washington DC 20002	Disbursement for: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/13/99	500.00
G. Full Name, Mailing Address and ZIP Code Coble for Congress P O Box 1177 Greensboro NC 27402	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/13/99	1,000.00
H. Full Name, Mailing Address and ZIP Code Passes for Congress Committee P O Box 18021 Alexandria VA 22302	Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)	04/20/99	1,000.00
I. Full Name, Mailing Address and ZIP Code David Phelps for Congress 35 Dewey Rd Eldorado IL 62830	Disbursement for: <input type="checkbox"/> Primary <input type="checkbox"/> General <input checked="" type="checkbox"/> Other (specify) local reduction	04/20/99	250.00

SUBTOTAL of Disbursements This Page (optional)

5,750.00

TOTAL This Period (last page this line number only)

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