



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

FEB 9 1994

James M. Ratcliffe, Treasurer
RR Donnelley & Sons Company
Political Action Committee
77 West Wacker Drive
Chicago, IL 60601

Identification Number: C00033977

Reference: April Monthly Report (3/1/93-3/31/93)

Dear Mr. Ratcliffe:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 11(a)(i), 11(a)(ii), 29 and 30, Column B of the Detailed Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "Donald L. Averett".

Donald L. Averett
Senior Reports Analyst
Reports Analysis Division

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