



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

May 10, 2001

Matt Mitzen, Treasurer
City Political Action Committee
(City PAC)
P.O. Box 1198
Chicago, IL 60690

Identification Number: C00187526

Reference: 30 Day Post-General Report (10/19/00-11/27/00)

Dear Mr. Mitzen:

On April 11, 2001, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your May 1, 2001, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your report discloses two different totals for Line 21(b), Column A of the Detailed Summary Page. Please amend your report to disclose the proper total for Line 21(b), Column A.

-Your calculations for Lines 30 and 31, Column A appear to be incorrect. Please provide the corrected totals on the Detailed Summary Page.

-You have described your procedures for obtaining missing contributor information. In order to establish "best efforts" you still need to clarify the following:

- Each initial solicitation includes a clear and conspicuous request for the information;
- Each follow-up request is made no later than 30 days after receipt of the contribution;
- Each oral follow-up request is a stand alone effort to obtain the information and informs the contributor of the requirements of federal law for the reporting of such information and;
- Each oral follow-up request is documented in writing.

Please provide the missing information or clarify your procedures in order to establish "best efforts".

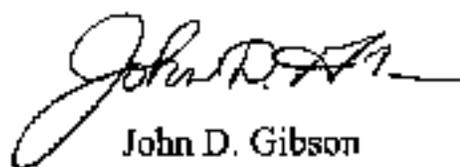
-On Schedule A supporting Line 11(a)(i) of the Detailed Summary Page your report disclosed contributions from individuals that still omit the address of the contributor and the aggregate year-to-date totals for the reporting period only. Please amend your report by supplying the missing information.

-Please amend Schedule B supporting Line 23 of this report by providing the office sought (House, Senate or President) including the state and congressional district for each contribution. Please note that the spreadsheet included with your response does not include all of the required information or the date each contribution was made.

An adequate response must be received at the Commission by May 30, 2001. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions related to this matter, please contact Scott Walker on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson
Assistant Staff Director
Reports Analysis Division

